

# South Milford Parish Council Monthly Ordinary Meeting Parish Councils Act, 1894

Minutes of an Ordinary Meeting of South Milford Parish Council held at 8pm on Tuesday  
28<sup>th</sup> July 2020 Via Google Meet\*  
Meeting link - [meet.google.com/pjd-iroz-vxv](https://meet.google.com/pjd-iroz-vxv)  
Join by phone +44 20 3956 1947  
PIN 294 252 814#.

**Present:** Chair Cllr Gore, Cllrs Gigg, Faria Dean, Diamond, Brooksbank, Shaw, Houston

**1. Apologies and welcome all Councillors.** Apologies Cllr Donnelly and Grogan

**2. Declarations of Disclosure Pecuniary and Other Interests – none**

**3. To approve Minutes from the Monthly Ordinary Meeting held on Tuesday  
30<sup>th</sup> June 2020**

Proposed Cllr Gigg seconded Cllr Faria Dean all agreed.

**4. SDC Updates – Cllr Grogan via Cllr Gore.** The Government wants the district and county two tier system of local government to change so that we have one council for our area – a so called unitary council. There will be discussions to follow. Because of this, they will not be doing the next round of NYCC elections.

The Chair welcomed Anthony Eckford who gave brief update on the funding for the football facilities in South Milford. All was moving ahead. He has now sent in two quotes for the FA funding and all was coming together well. He wanted to thank the Parish Council for all their support.

**5. Planning – *This should include a brief list of all planning applications to be discussed.***  
*Cllrs to briefly outline the application and note any comments regarding the applications:*

Letter from SDC (for information not comment) - Discharge of conditions 07 (drainage) and 10 (products) of approval 2017/0209/COU (change of use of Orangery and bar lounge to traditional style tea-room with associated parking)

**Location:** The Orangery, Lumby Hall, Butts Lane, Lumby, Leeds, West Yorkshire, LS25 5JB

Planning

2020/0592/COU Temporary use of land (3 years) for siting of a mobile ablutions block -Squires Coffee Bar, Newthorpe Lane, South Milford – **no comments**.

2020/0690/TPO Application for consent to crown lift 4No Sycamore trees by 1.5m and fell 1No Sycamore tree covered by TPO 12/2005 Barton Cottage, 120 High Street, South Milford (retrospective) – **no comments**

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### **6. Updates from areas of responsibility, other meetings and correspondence**

- Isolation Group update.  
**Cllr Gigg informed the PC that the Isolation Group was still running and supporting a couple of people in the Parish. They are looking to continue with the group and supporting people around the parish that need help with various things.**
- Park Committee – any updates, including maintenance required following updated ROSPA report and grass/weeds growing through paths.  
**No meetings held yet. One is to be held soon. Cllr Diamond is now the PC rep.**
- Highways updates
  - Yellow lines at Sand Lane / Low Street junction. **Cllr Grogan has a meeting with NYCC Highways at 11am on 29<sup>th</sup> July to discuss.**
  - PROW update – plan for auditing all PROW in the parish – **no update on auditing.**
  - HGV's through South Milford – possible signage – **no action to date.**
- Football club – update on changing rooms project – consider legal situation and updates needed to the lease agreement (currently between the Parish Council and Swancroft and covers only the land) – **Clerk to speak to the Solicitors.**
- Vacant unregistered land off Common Lane – agree next steps and actions – **Clerk to source a Solicitor and give information to Cllr Shaw.**
- Consideration of extra benches and bins around the Parish (including a Remembrance bench) – agree next steps and actions – **seek residents views via an article in Milford Messenger and potentially our website/Facebook**
- Remaining Section 106 money – possible Dog Exercise area – agree next steps and actions, including required planning application. **Clerk to send out definition of S106 spending to assist with decision regarding remaining funds.**
- Additional defibrillator – update regarding possible grant and leftover money from BP garage fundraising. **Confirmation that there is no grant available. Cllr Diamond to seek information about the amount of leftover money and the process for moving this forward.**
- Grass cutting – extra areas added. **Cllr Gore confirmed a few small areas have been added that were mistakenly left off initial specification. Also, we need to add the grass verge between London Road and the Club. Cllr Gore to sort.**
- Trees – see correspondence item re SDC work on trees near 68 Low Street. **All ok.**
- Communications – annual newsletter update. **Cllr Gore to look at.**
- Sherburn Aero Club – updated from Cllr Shaw after meeting **Cllr Shaw had a meeting with the Club along with Cllr Grogan, Ginny Sibley, Howard Ferguson and Paul Regan (the new liaison officer). It was agreed that Paul Regan would do a ride around the flight route. Mrs Sibley was to ask the group to complain with the required details. There is a liaison meeting in September, and they will produce some facts and figures.**
- Christmas Lights – Cllr Houston -**an email has been received from Pat at Leeds Lights saying there are 27 lights already for us. It was agreed the switch on would be 29<sup>th</sup> November (if an event is possible) and Cllr Houston to go back to Leeds lights.**

### **7. Items for discussion including further Actions, Proposals and Votes**

- Seek approval for any park works / maintenance – **nothing**
- Selby Food Bank – consider donation  
**It was agreed after discussion to donation £500 to this cause. Proposed Cllr Gigg, seconded Cllr Shaw, all agreed.**

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- Seek approval for purchase of new pads for the defibrillator in Lumby from Cardiac Science £29.00 as recommended by Community Defibrillator Co-ordinator.  
**Clerk to order. Proposed Cllr Gigg, seconded Cllr Gore, all agreed.**

**8. Finance** - To consider and approve payments made since last formal Parish Council meeting and forthcoming payments to be made:

- Sherburn Parish Council – grasscutting June £390.83
- Sports Turf Services – 1 day scarifying £450.00 – football club to refund Parish Council
- Sherburn in Elmet Community trust £630.00 – annual contribution to Sherburn library
- Selby Food Bank – Donation £500.00

Proposed Cllr Gore, seconded Cllr Gigg, all agreed.

### **9. Communications and Correspondence**

Various correspondence from residents – Clerk/Chair to summarise and confirm replies have been sent

- Invoices – Anthony Eckford – sports field maintenance
- Telephone call from London Road resident. The bin on London Road needs replacing. The Clerk to order a new one for this and also one to go next to the seat at the junction of Westfield Lane and Butts Lane from SDC.
- NYCC – road closure Westfield Lane, South Milford 8-10<sup>th</sup> July – posted on FB
- Email BHIB – are you covered sufficiently for statues? – email sent to Cllr Gigg who confirmed yes, we are – no further action needed.
- Email from Janine Ledger – SDC Neighbourhood Officer. Please be aware that following concerns raised regarding the health of a number of trees next to 68 Low Street, South Milford we have had a survey completed by Amey and they have deemed that the following works are required  
28m Ash – to be felled  
30m Ash – to be felled  
34m Sycamore – crown to be lifted  
6m Mountain Ash – crown to be lifted  
There are no TPO's on the trees and not in a conservation area. Councillors made aware no concerns.

### **10. Items for future Agenda**

*Each Cllr is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.*

- **None proposed**

**11. Date of next meeting – no meeting in August, except Planning if find necessary. Next one September, date TBC.**

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