

South Milford Parish Council Monthly Ordinary Meeting Parish Councils Act, 1894

**Minutes of an Ordinary meeting of
South Milford Parish Council at Grove House,
Grove Crescent, South Milford
7.30pm on 20th June 2023**

1. Apologies and welcome all Councillors - Apologies Cllrs Brooksbank & Waters

2. Declarations of Disclosure Pecuniary and Other Interests – None

3. To approve Minutes from the Ordinary Meetings held on 4th & 13th April 2023 - Proposed Cllr Gigg seconded Cllr Shaw – all agreed

4. Presentation - Marrieanne of Creative Shed Agency Ltd to discuss The Resident magazine in Sherburn - possibly extending to include South Milford.

Marrieanne informed the PC that she started The Resident after lockdown as business approached her and it has been successful in bringing together businesses and their resources. As the Milford Messenger is now ceasing, she asked if South Milford PC would like to have some input into the magazine. It is produced 4 times a year - February, May, August, and November. The deadline for the August one is 12 July 2023. The costs per edition are £100 full page, £60 half and £30 a quarter, all plus VAT. She offered a free section in the next magazine for South Milford Parish Council. The Chair thanked Marrieanne and said the PC would need to discuss further and would be in touch.

5. Items for consideration and discussion - with proposals and votes where relevant

- **Footpaths**

- Update from NYC meeting in early May - **Cllr Grogan updated the Cllrs on the recent meeting held with Cllr's Grogan & Waters along with NYCC, Network Rail and members of the public with interest in footpaths. This was largely to discuss the footpath that runs from Low Mill Farm on the bypass eastwards to Norden's Barn Farm. Whilst there was an acceptance from NYCC and Network Rail that due processes had not been followed in respect of this footpath and related pedestrian rail crossing in recent years, it was clear that Network Rail will be proposing a closure of this footpath (which NYCC will not object to) and they may or may not propose to create a diversion. The Parish Council will be able to comment on the proposed closure in due course and noted that any possible diversion was unlikely to be helpful (as it will include a large element of Common Lane).**
- Any other updates - none

- **Highways**

- Flashing Traffic Sign – responsibility for moving sign and collecting data. **Cllr McAleese agreed to take on the moving and collecting of data from this. Cllr Grogan to arrange training.**
- Wain Gap – damage to the wall. **Cllr Grogan informed the PC that the company responsible for the vehicle that did this were claiming via their insurance and this would be fixed by NYCC. Cllr Grogan is also intending to use some NYC funds to add a steel bollard bell.**

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- Butts Lane - waiting restriction. **Cllr Grogan informed the PC that there had been various issues over a few years where the road had been left blocked and the Police had to come and move the traffic. The proposed restrictions should stop these issues occurring. A Lumby resident was present and involved in the discussions, presenting the view that the restrictions were an over reaction and certainly were not required on Old Quarry Lane. Following discussion, the Parish Council agreed that Cllr McAleese would ring the relevant highways engineer to discuss the proposal and possibility of only introducing parking restrictions on Butts Lane.**

- **Allotments**
 - Cllr Shaw update on progress. **Cllr Shaw informed the PC that the ground now needs to be sprayed and ploughed. This is extra work that was not allowed for in the costs discussed and agreed in April's meeting. The Council agreed an amount of up to £1k (proposed Cllr Gore seconded Cllr Gigg) for this work, noting that this is in addition to previous agreed spending. One shed was purchased and is now up and a second has been given. 2 IBCs for water storage have been donated. From the previously agreed funds, a balance of £486 is left to spend. However, Cllr Shaw informed the PC that it will need to purchase a ride-on mower to cut the grass where cars park etc (this was not allowed for in previously agreed costs). Cllr Shaw is looking at a secondhand good value Countax 20/50 and will come back to the Council with a price. Cllr Shaw is looking into further grant funding. Clerk to confirm what on the allotment site is covered by our insurance.**
 - Correspondence regarding restrictive covenant and subletting part of the field. **This was noted by the Council and any plans to sublet part of the field would need to be discussed and agreed by the covenant owner.**

- **Football club / Swan Craft**
 - Any feedback on Parish Council statement and any other updates. **Cllr Gore informed the PC that the statement was published on social media and the Clerk had received no responses from it.**

- **Old quarry (off Westfield Lane)**
 - Cllr Gigg to provide any update. **No updates.**

- **Park**
 - Update from Park Committee AGM – **Cllr Gigg informed the PC that Tom Bell has been reappointed as the Chair. Cllr Gigg is asking for quotes for minimal repairs as per the Rospa report.**
 - Any maintenance required - weed killing on path? **Cllr Gore is concerned about this. Cllr Gigg to share with the Park Committee.**
 - Funding options for replacement play equipment – **These failed and other sources are being pursued.**
 - Theatre in the Park event - 24 June - **all ready to go.**

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- **Requests for donations**
 - Incredible Edible - 900 litre water tank with a tap (circa £200) that the new Community Garden at the Swan can use for watering, plus a submersible pump to fill the tank from the beck (£400-800). **Cllr Shaw informed Sarah that the same person who had donated two water containers to the PC will also donate one to Incredible Edible. Cllr Gore proposed up to £400 for the pump, seconded Cllr Shaw, all agreed. Sarah explained that someone would keep the equipment within their home when not in use.**
- **Xmas lights**
 - Discuss significant price increase, and options if not willing to pay this. Consider alternatives for storage and someone to maintain and erect. **There were a few suggestions for storage but we would also need to think about maintenance and logistics etc. Also maybe look at residents running rather than the Parish Council as neighbouring villages. Cllr McAleese to speak to Nicholas of Leeds Lights regarding the price increase and report back.**
- **On-line Banking**
 - Clerk update – **The Co-op are no longer offering accounts for Parish Councils. Cllr Gigg suggested looking at Lloyds Bank. The Clerk will update at the next meeting,**

6. Planning – This should include a brief list of all planning applications to be discussed.

Cllrs to briefly outline the application and note any comments regarding the following applications:

- ZG2023/0540/HPA - Erection of single storey side extension - Westfield House, 45 Westfield Lane, South Milford
- ZG2023/0547/FUL - Erection of single storey pitched roof side extension to existing cricket clubhouse - South Milford Cricket Club, Mill Lane, South Milford
- ZG2023/0492/TPO - Application for consent to crown reduce by up to 2.5m to 1no Ash tree (T1) covered by TPO 2/2021 - 14 The Bales, South Milford, Leeds
- ZG2023/0440/HPA - Two storey gable extension to provide new kitchen and bedroom area - Tack Room Cottage, High Street, South Milford
- ZG2023/0446/S73 - Section 73 application to vary condition 02 (approved drawings) of approval 2022/0681/FUL Part demolition of the existing detached Hall Farm dwelling to be replaced by a new detached dwelling and associated garage and annex - Hall Farm, Butts Lane, Lumby
- ZG2023/0417/HPA - Front porch extension - 21 Burley Close, South Milford, Leeds
- ZG2023/0390/HPA - Demolition of an existing rear conservatory to be replaced with a new rear extension and associated internal alteration and installation of solar panels on the roof - 51 High Street, South Milford, Leeds
- 2023/0303/COU - Change of use of land to form extension to camping area (tents only), together with removal of caravan paraphernalia and access track (retrospective) - Squires Coffee Bar, Newthorpe Lane, South Milford
- 2023/0366/FUL - Erection of detached dwelling and garage following demolition of existing building - Mulberry Farm, Butts Lane, Lumby
- 2023/0346/HPA - Erection of single storey front extension and alteration to window - 2 Beech Drive, South Milford, Leeds

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After discussion it was agreed the Council had no comments on any of the above planning applications

Planning Granted (for information only)

- 2022/1447/HPA - Demolition of existing garage and outbuilding, and construction of new double garage with room above - Prospect House, 37 High Street, South Milford
- 2023/0041/S73 - Proposal: Section 73 application to vary condition 04 (rooflights) of approval 2023/0046/S73 - Section 73 application to vary condition 02 (approved plans) of approval 2019/0638/FUL Proposed conversion of South Milford Methodist Church into 4 town houses - The Old Methodist Church, 7 High Street, South Milford
- 2022/1451/HPA Single storey front and two storey side extension - 2 Westfield Close, South Milford, Leeds
- 2023/0346/HPA - Erection of single storey front extension and alteration to window - 2 Beech Drive, South Milford, Leeds
- 2022/1230/FUL Erection of agricultural storage building - Milford Lodge Farm, Common Lane, South Milford
- 2023/0170/HPA - Erection of single storey front extension 19 Legion Street, South Milford, Leeds
- 2022/1229/HPA - Addition of rear dormer to loft conversion, garage conversion with new roof over, new front porch, internal alterations - 5 The Haven, South Milford, Leeds
- 2022/1375/FUL - Replacement of existing 4 dwellings with 4 new dwellings at 1-4 The Cottages (re-submission) 1 The Cottages, London Road, South Milford
- 2023/0196/HPA - Increase in ridge height with front and rear extensions - Lyncroft, Lund Syke Lane, South Milford

Planning Refused (for information only)

- 2022/0662/FUL - Erection of a wooden summer house on land near to property (retrospective) - 5 Wain Close, South Milford, Leeds

7. Finance - To consider and approve forthcoming payments to be made:

- Clerk stipend, HMRC paye
- YLCA subscription £747.00
- BHIB insurance renewal £1332.99
- Brian Hooper internal audit £135.00
- Selby Rail Users Group - annual subscription £10
- Reimbursements to Cllrs Waters, Gigg and Gore in connection with the agreed expenditure for the 8 May Coronation event - Cllr Gigg only £241.97
- Sports Turf Services - £405 (will be reimbursed by football club)
- Oliver Warriner Associates - £720.00 (will be reimbursed by football club)
- NT Killingley Ltd – Grasscutting £1200.00

Proposed Cllr Gigg, seconded Cllr Diamond – all agreed.

Sign the Accounts 22/23 after internal audit and send off to PKF Littlejohn for external audit – signed by Chair & Clerk.

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8. Communications and Correspondence

Various correspondence from residents – Clerk/Chair to summarise and confirm replies have been sent where needed:

- Resident correspondence regarding overgrown conifers between The Haywain and Burley Close
- Resident correspondence regarding maintenance of vegetation within the school grounds overhanging the footpath
- Resident correspondence regarding bad smell in the village, reportedly coming from the old maltings
- New resident contact regarding getting involved in community / becoming a Councillor.
- Resident correspondence regarding keeping dogs on leads
- Resident correspondence regarding overhanging vegetation from the footpath between Beech Drive and Westfield Lane
- NYCC – Selby & Ainsty Area Constituency Committee – meeting 15.6.23 Selby Civic Centre. 10am
- Selby and Ainsty Area Constituency Planning Committee 2pm Wednesday 14 June 2023
- NYCC LUMBY, BUTTS LANE - WAITING RESTRICTION (AMENDMENT ORDER) – PTO, our ref 123546
- Time Team – The latest plans for Local Heritage – Burton Salmon Hall – 27th June 7.30pm.

9. Date of next meeting – Wednesday 19th July 2023